**Insurance Guidance – Hire requirements for The Clere School premises**

Hirers of Hampshire County Council premises are required to provide copies of their own Public Liability Insurance for £10million for high risk activities or £5million for low risk activities.  To determine the level of risk, a risk assessment may be carried out.

Commercial hirers include:

* Businesses, including small businesses and independent/self employed traders
	+ Including Karate clubs, Dance instructors/classes, Weightwatchers/Slimming World etc., Exercise classes
* Charities and Clubs
	+ i.e. Save the Children, Royal British Legion, Darby and Joan
* Not-for-profit organisations
	+ Including Guides, Scouts, Brownies, Rainbows, PTA, “Friends of” societies, Women’s Institutes, Parish Councils.

As a commercial hirer you should hold your own Public Liability Insurance for the period of your hire/activity at The Clere School premises and complete the Hirers Agreement which lays out the Terms and Conditions of hire and range of facilities you are allowed to access.